

Minutes of the Meeting of
The Liberty Town Council
Held on November 25, 2024 5:30 pm

Present

Mayor : The Honorable Filmore York

Council: Don Herndon, Larry Coble, Tyson Nixon, Greg Carpenter,
and Terry Caviness

Town Manager: Scott Kidd

Town Clerk: Jessica Brown

Town Attorney: Robert Giles II

Staff: Finance Director; Kathy Bond, Assistant Town Manager;
Janie Phelps, Police Chief; David Semrad and Public
Works Director; Joseph Walsh

To Order

The Mayor welcomed everyone and called the meeting to order at 5:30 PM.

Pledge of Allegiance/Invocation

Mayor Filmore York led the Pledge of Allegiance and then the Mayor asked everyone to join in a Moment of Silence.

Adoption of Agenda

Council Member Larry Coble made a motion to adopt the agenda. Council Member Tyson Nixon seconded the motion which passed unanimously: Council Member Don Herndon voted yes, Council Member Larry Coble voted yes. Council Member Tyson Nixon voted yes, Council Member Greg Carpenter, and Council Member Terry Caviness voted yes. The agenda was approved.

Finance Report

Finance Director Kathy Bond came forward to give her report which covered October 2024. The highest AP check was \$102,496.41 for the Interlocal Risk Financing Fund of NC. She went over Payroll , Utilities, and Accounts Payables. Sales and Use tax is up 3.47%. She went over the Budget vs. Actual report which is an overview of expenses. The 401K and the orbit (state retirement) employer match need to be separated. We are looking at cleaning up line items. A lot of spending has been due to emergencies such as the fire department had to have a cylinder on a fire truck repaired and the HVAC went out at the fire station, the Town Manager added. Employee training may need to be off set somewhere else. Council Member Larry Cobel asked if there was money in CIP's. Unexpected expenditures are what throws the budget off. The Town Manager said it was approved to use CIP's but there were not many since the budget is so tight money was put

in repair lines. Ms. Bond said if the Council ever has questions they can call, email, or come by her office. Council Member Carpenter thanked her. Council Member Don Herndon made a motion to approve the Finance Report. Council Member Greg Carpenter seconded the motion which passed unanimously with Council Members: Terry Caviness, Don Herndon, Larry Coble, Greg Carpenter and Tyson Nixon voting yes.

Approval of Minutes

Council Member Larry Coble made a motion to approve the minutes from the Work Session October 21, 2024, and Council Meeting October 28, 2024. Council Member Terry Caviness seconded the motion which passed unanimously : Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member Terry Caviness voted yes, Council Member Larry Coble voted yes, and Council Member Greg Carpenter voted yes. The minutes were approved.

Consent Agenda

The Consent Agenda includes the 2025 Council Meeting Schedule, the 2025 Town of Liberty Holiday Schedule, and Budget Amendment #10 -Parks and Recreation. Council Member Terry Caviness made a motion to approve the Consent Agenda. Council Member Don Herndon seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter and Tyson Nixon voting yes.

Old Business

Public Hearing - Text Amendments subdivision requirements, a relief to Parking requirements, and language for arts and murals December 2, 2024 5:30 PM

This is a Public Hearing for possible Text amendments to subdivision requirements, a relief for parking requirements, and language for arts and murals on December 2, 2024 5:30 PM at Town Hall Council Chambers 239 S Fayetteville Street Liberty NC 27298. There will be a sign in sheet for anyone who wants to speak on this matter.

Public Hearing - Legislative review request by applicant John Delafield, got Clifton Smith for a rezoning request from R12 to R6 parcel 8737115790 approximately 13.16 acres, located at 5484 Old 421 December 2, 2024 5:30 PM

This is a Public Hearing for a legislative review request by applicant John Delafield, for Clifton Smith for a rezoning request from R12 (Residential 12,000 square feet) to R6 (Residential 6,000 square feet) on parcel 8737115790 approximately 13.16 acres, located 5484 Old 421 on December 2, 2024 5:30 PM at Town Hall Council Chambers 239 S Fayetteville Street Liberty NC 27298. There will be a sign in sheet for anyone wishing to speak on this matter.

The Town Manager remarked that R12 is the most restrictive lot we have with no duplexes and this request would give them more flexibility.

Sandy Creek property access discussion

This is to discuss entering into an agreement for access to the Sandy Creek property. The Town Manager said this is a nonconforming lot with no legal access. Mayor York said we have used this ninety five years with no fees. The owner now wants a fee to use the access for this property. We will look into doing a one year agreement to start.

New Business

Budget Amendment # 11 - Library

This amendment is to move funds from General Fund Appr to the Library Program line item for Tote Bags to be prepared for Christmas. (This is donation money received from the Mayor's Class of 1965 received on October 17, 2024).

Council Member Herndon made a motion to approve. Council Member Nixon seconded the motion with Council Members: Larry Coble, Don Herndon, Terry Caviness, Greg Carpenter, and Tyson Nixon voting yes.

Budget Amendment # 12 - Police

This amendment is to move funds from General Fund Appr to the Police Dept expenditures line items to pay for invoices. (PO from FY 23-24 was voided at the end of the year and should be reestablished for FY 24-25 for Motorola Solutions.)

Council Member Coble made a motion to approve the amendment. Council Member Nixon seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter, and Tyson Nixon voting yes.

Budget Amendment # 13 -Planning and Zoning Department

This amendment is to move funds from General Fund Appr to the Planning and Zoning for reimbursement for the Town paying the abatement invoices and seeking payment from the property owner. Council Member Tyson Nixon made a motion to approve this amendment. Council Member Terry Caviness seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter, and Tyson Nixon voting yes.

Administrative Reports

Manager's Report

Town Manager Scott Kidd said Joseph Walsh had purchased eighteen new lighted wreaths for Christmas from another municipality for \$800.00 which is a great deal. He passed out a sheet with retirement employer rates and how they will be increasing. Our audit should be completed on time this year for the first time in several years. We have received a letter that Ultracraft will be shutting down.

Council Comments

Don Herndon said he has concerns about the traffic pattern where the proposed rezoning is.

Mayor Comments

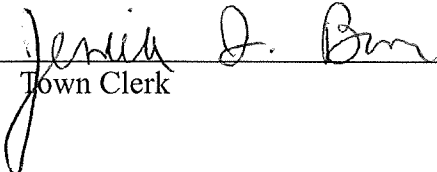
Mayor York wished everyone a Happy Thanksgiving.

Adjourn

There being no further business to discuss, Council Member Tyson Nixon made a motion to adjourn. Council Member Larry Coble seconded the motion which passed unanimously with a vote: Council Member Larry Coble voted yes, Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member Terry Caviness voted yes, and Council Member Greg Carpenter voted yes. The meeting was adjourned.



Mayor Filmare York

ATTEST: 
Town Clerk

Meeting Date November 25, 2024

Town of Liberty Budget Amendment (FY 2024-2025 #10) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2024-2025, which was adopted on June 17, 2024 be amended as follows:

This amendment is to move funds from the General Fund Appr to the Park & Rec Dept for Advertising. (This is Grant monies received from Randolph County for Tourist Development on Ck#520051 in the amount of \$2500.00. An invoice needed to paid so funds were moved from Non-Athletic line item to the Advertising line item. This budget amendment will repay the Non-Athletic line item.)

Section 1: The following revenues and expenditures in General Fund Appr and Park & Rec line items shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appr	10-3990-000	0.00	2,500	2,500
Total Expenditures		0.00	2,500	2,500

10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Rec Non-Athletic Programs	10-6200-460	7,000	2,500	9,500
Total Expenditures		7,000	2,500	9,500

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SKK

Filmore York
Filmore York, Mayor

ATTEST:

Date: 11-25-24

Janice D. Bond
Town Clerk

Date: 11/25/2024

Meeting Date November 25, 2024

Town of Liberty Budget Amendment (FY 2024-2025 #11) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2024-2025, which was adopted on June 17, 2024 be amended as follows:

This amendment is to move funds from the General Fund Appr to the Library Program line item for Tote Bags to be prepared for Christmas. (This is Donation monies received from The Mayor's Class of 1965. This was received on Oct 17, 2024.)

Section 1: The following revenues and expenditures in General Fund Appr and Library line items shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appr	10-3990-000	0.00	1153.01	1153.01
Total Expenditures		0.00	1153.01	1153.01

10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Library Programs (Donations & Fundraisers)	10-6300-577	274.80	1153.01	1427.81
Total Expenditures		274.80	1153.01	1427.81

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: *SK*

Filmare York

Filmare York, Mayor

ATTEST:

Date: *11-25-24*

Jennifer D. Bm

Town Clerk

Date: *11/25/2024*

Meeting Date: November 25, 2024

Town of Liberty Budget Amendment (FY 2024-2025 #12) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2024-2025, which was adopted on June 17, 2024 be amended as follows:

This amendment is to move funds from the General Fund Appr to the Police Dept expenditure line items to pay for invoices. (PO from FY 23-24 was voided at the end of the year and should be reestablished for the FY 24-25 for Motorola Solutions.)

Section 1: The following revenues and expenditures in the General Fund and the Police line items shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appropriated	10-3990-000	0	15,692.75	15,692.75
Total Expenditures		0	15,692.75	15,692.75

10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
LE MR Equip	10-5100-160	5,000	15,692.75	20,692.75
Total Expenditures		5,000	15,692.75	20,692.75

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SKR

Filmore York
Filmore York, Mayor

ATTEST:

Date: 11-25-24

Jessica J. Brown
Town Clerk

Date: 11/25/2024

Meeting Date November 25, 2024

Town of Liberty Budget Amendment (FY 2024-2025 #13) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2024-2025, which was adopted on June 17, 2024 be amended as follows:

This amendment is to move funds from the General Fund Appr to Zoning & Planning Dept for reimbursement for the Town paying the abatement invoices first and then seeking payment from the property owner.

Section 1: The following revenues and expenditures in the General Fund Appr and Zoning & Planning line items shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appropriated	10-3990-000	0	400	400
Total Expenditures		0	400	400

10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Zoning & Planning Contract Services	10-4900-450	26,000	400	26,400
Total Expenditures		26,000	400	26,400

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SKK

Filmore York
Filmore York, Mayor

ATTEST:

Date: 11-25-24

Jeremi J. Bond
Town Clerk

Date: 11/25/2024

