

Minutes of the Meeting of  
The Liberty Town Council  
Held on May 28, 2024 5:30 pm

Present

Mayor : The Honorable Filmore York

Council: Don Herndon, Tyson Nixon, Larry Coble, Greg Carpenter,  
and Terry Caviness

Town Manager: Scott Kidd

Town Clerk: Jessica Brown

Town Attorney: Bill Flowe

Staff: Finance Director; Kathy Bond, Police Chief; David  
Semrad, Assistant Town Manager; Janie Phelps, Public  
Works Director; Joseph Walsh, Interim Parks and Rec  
Director; Kolby McPherson, Finance Specialist; Adrian  
Abbott, Fire Chief; Matt Talbott, and Library Director;  
Brenda Heindl

To Order

The Mayor welcomed everyone and called the meeting to order at 5:30 PM. He said all Council Members are present.

Pledge of Allegiance/Invocation

Mayor Filmore York asked Council Member Larry Coble to lead the Pledge of Allegiance and then the Mayor asked everyone to join in a Moment of Silence and remember those who gave their lives for our freedom.

Adoption of Agenda

Council Member Don Herndon made a motion to adopt the agenda. Council Member Terry Caviness seconded the motion which passed unanimously: Council Member Larry Coble voted yes, Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member Terry Caviness voted yes, and Council Member Greg Carpenter voted yes. The agenda was approved.

Public Hearing Duke Energy Rezoning - 1.15 acres W Brower from TOWN to Industrial (I) Tuesday May 28, 2024 Council Meeting 5:30 PM

Assistant Town Manager Janie Phelps came forward to give the Staff report. She said there were representatives from Duke Energy here. The properties are currently zoned as TOWN district. The Town of Liberty does not have an adopted TOWN district. Representatives from Duke Energy Progress have been in discussions with staff to conduct upgrades to the site, which cannot be done due to a nonexistent zoning district.

The purpose of the request is to correct what appears to be an administrative error many years ago.

Mayor York opened the Public Hearing at 5:36 PM. Amy Crout with Duke came forward and thanked the Town for this rezoning. There was no further discussion and the Public Hearing was closed at 5:38 PM.

Council Member Don Herndon made a motion to approve the rezoning from TOWN to Industrial. Council Member Tyson Nixon seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter, and Tyson Nixon voting yes. The rezoning was approved.

#### Code Enforcement Report

Paul Fuller with State Code Enforcement, Inc. came forward to give the report. They closed out thirty two cases. Council Member Herndon asked about 122 W Swannanoa and he said civil penalties have started. Council Member Coble said he thought the report looked good. Council Member Herndon asked about overgrown lots. Mr. Fuller said if they mow they do close it out but some get continual reminders. Janie Phelps said the camper that had been discussed had been moved. Mayor York said Ms. Phelps is their point of contact.

#### Finance Report

Finance Director Kathy Bond came forward to give her reports on the month of April. She also handed out the Budget vs. Actual. Processed Payroll was \$192,889.52. Utility Billing was \$127,981.99. Processed Accounts Payable was \$139,933.82. Received property taxes were down 36.45%. Council Member Nixon asked why property taxes were down. Ms. Bond said due to people not paying and Attorney Flowe said the County does do the tax collection. Ms. Bond said the County does offer programs for seniors, vets, and the disabled. Council Member Larry Coble made a motion to approve the Finance Report for April. Council Member Greg Carpenter seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter, and Tyson Nixon voting yes.

#### Approval of Minutes

Council Member Don Herndon made a motion to approve the minutes from the Work Session April 15, 2024, the Budget Retreat April 22, 2024 and the Council Meeting April 22, 2024. Council Member Larry Coble seconded the motion which passed unanimously : Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member Greg Carpenter voted yes, Council Member Terry Caviness voted yes and Council Member Larry Coble voted yes. The minutes were approved.

#### Consent Agenda

The Consent Agenda includes: Appoint Chris Compton to the ABC Board, Reappoint Jairus Griffith to the ABC Board, Road Closure Request - Liberty Elementary - Field Day, and WithersRavenel - agreement and resolution task order provide Liberty Spring 2024 BIL Lead Service Line Application. Council Member Terry Caviness made a motion to approve the Consent Agenda. Council Member Tyson Nixon seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter and Tyson Nixon voting yes.

## New Business

### **Randolph County Animal Control Discussion**

Police Chief Semrad came forward and gave some information on current Animal Control. Randolph County also handles non domesticated animals. Rabies vaccinations are about \$6,000 dollars now. There are 160 calls not listed because they only calculate capture and transport. He does not want to leave the town uncovered while transporting animals. The Town Manager said the County hopes to take over animal control county wide. Council Member Carpenter asked if our Police could step in if there was a dire situation and Chief Semrad said they could if there was imminent danger. This would be a yearly contract. Ms. Phelps said we can ask the County to adopt our Animal Ordinance as well. The main difference is the town can say how many animals are allowed in city limits.

Council Member Larry Coble made a motion to move forward with a contract with Randolph County to take over the town's Animal Control with the amendment that they adopt our Town Ordinance. Council Member Don Herndon seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, Greg Carpenter, and Tyson Nixon voting yes.

### Budget Presentation - Town Manager

Scott Kidd came forward to give the power point presentation. He appreciates all the hard work on the budget. It has been tougher than past years. The Town debt is \$737,083. He showed a pie chart/graph. \$151,882 of the yearly debt will be paid off by FY 26/27. The cost of a new fire truck is estimated at 1.5 million dollars. A new Town Hall is estimated at 2.5- 3 million dollars. A Rec Center could be 2 million. Parks and Rec is 8% of the budget. The Police is the town's heaviest expense - 29%. The citizens wanted a Police Department here. Challenges are keeping qualified staff and a vehicle fleet. The Fire Department is 17% of the budget. Their challenges are staffing, turnout gear, and long term needs such as a new fire truck and substation. The Streets Department is 15% of the budget. We have seen a jump due to street lights, grapple truck, and more road patches. They are challenged to upfit vehicles and future replacements. The Library is 5% of the budget and has seen a steady increase in patrons. They may need more staff in the future. They also have a challenge with space and may need future expansion. Sanitation is 7%. Trash and landfill fees continue to increase. They have challenges such as CDL staff and increasing bulky items. The fee schedule has an addition of several development fees and an increase in special collections rate. There is also a fee increase for bulk water. Water/Sewer rates are not changing. There has been inflation in all departments. How do we plan for the future? Set the tax rate back to \$.64. The Enterprise fund comes from water/sewer revenue. We are adding more taps and customers. The challenge is aging infrastructure. One improvement is we are doing more in house repairs. The future will be population growth and subdivisions.

### Administrative Reports

#### **Manager's Report**

The Town Manager said there is a lot happening with RCC and developers.


#### Mayor Comments

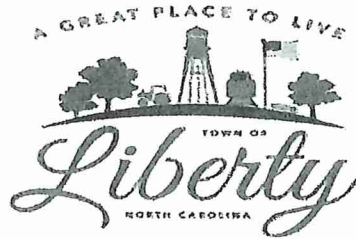
Mayor York said the schools are growing and there will be a new school built in Liberty.

Adjourn

There being no further business to discuss, Council Member Tyson Nixon made a motion to adjourn. Council Member Terry Caviness seconded the motion which passed unanimously with a vote: Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member Greg Carpenter voted yes, Council Member Terry Caviness voted yes, and Council Member Larry Coble voted yes. The meeting was adjourned.

  
\_\_\_\_\_  
Mayor Filmore York

ATTEST:   
\_\_\_\_\_  
Town Clerk



**ATTACHMENT C**

**AN ORDINANCE AMENDING THE ZONING MAP OF THE TOWN OF LIBERTY**  
Progress Energy Carolinas, property addressed off W Brower Ave

**WHEREAS**, the Town of Liberty Town Council has considered the request to rezone approximately 1.15 acres, being all of parcels 8726940940 and 8726940797, located off W Brower Ave, Liberty, NC 27298, from TOWN to I (Industrial) to develop the site as needed in accordance with the Town of Liberty Ordinances to account for future growth of the Town, and finds that the amendment is consistent with the Land Development Plan as described in the Consistency Statement Resolution; and


**WHEREAS**, the Council finds that the rezoning request set forth in the Application and incorporated herein by reference, if approved as pursuant to the provisions of the zoning ordinance, would be suitable for the property proposed for the rezoning; and

**WHEREAS**, the Council finds the rezoning request to meet the standards of the zoning ordinance and the Land Development Plan; and

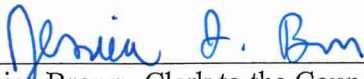
**BE IT ORDAINED**, by the Town Council of the Town of Liberty as follows:

1. The application to rezone all of the property described as Parcel No's. 8726940940 and 8726940797, and being approximately 1.15 acres as depicted in Attachment "A", located at W. Brower Ave, from TOWN to I, is approved and the zoning map is amended accordingly.
2. This ordinance shall become effective upon its adoption.

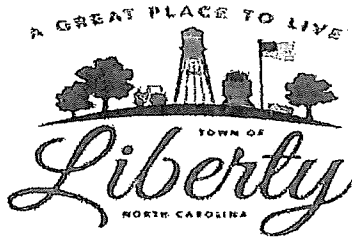
Adopted this 28<sup>th</sup> day of May, 2024

  
\_\_\_\_\_  
Filmore York, Mayor  
Town of Liberty

ATTEST:

  
\_\_\_\_\_  
Jessica Brown, Clerk to the Council  
Town of Liberty





**ATTACHMENT D**

**RESOLUTION OF THE TOWN OF LIBERTY TOWN COUNCIL  
APPROVING A CONSISTENCY STATEMENT AND STATEMENT OF  
REASONABLENESS FOR THE APPROVAL OF**

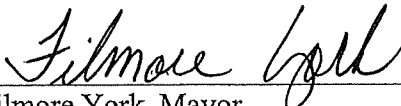
Progress Energy Carolinas, property addressed off W Brower Ave

**WHEREAS**, the Town of Liberty Town Council has received the application to rezone Parcels 8726940940 and 8726940797 (the "Amendment") and finds that the same is consistent with the Town of Liberty Land Development Plan; and

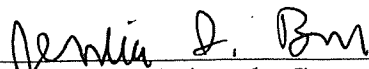
**WHEREAS, in addition**, the Town of Liberty Town Council considers the Amendment to be reasonable and in the public interest because the rezoning to Industrial is consistent with the Land Development Plan by converting this to an adopted zoning district.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town of Liberty Town Council that, for the reasons set forth above, the Amendment and presented documentation are found to be consistent with the Town of Liberty Land Development Plan and are determined to be reasonable and in the public interest.

Adopted, this the 28<sup>th</sup> day of May, 2024

  
\_\_\_\_\_  
Filmore York, Mayor  
Town of Liberty

ATTEST:

  
\_\_\_\_\_  
Jessica Brown, Clerk to the Council  
Town of Liberty





**WithersRavenel**

Our People. Your Success.

May 8, 2024

Scott Kidd, Town Manager  
Town of Liberty  
126 South Fayetteville St  
Liberty, NC 27298

**RE: Agreement for Task Order No. 2  
Liberty Spring 2024 BIL Lead Service Line Application  
Liberty, North Carolina  
WR Project No. 23-0493-002**

Dear Mr. Kidd,

WithersRavenel is pleased to provide this Task Order for Professional Services. We look forward to working with you on this project. If you have any questions or concerns about this agreement, please do not hesitate to call me at the number listed below.

Sincerely,

**WithersRavenel**

Amanda Whitaker  
Director, Funding Services, Funding and Asset Management  
awhitaker@withersravenel.com  
Ph. 336.605.3009 | Mobile. 336.250.7778

Attachment:

Task Order No. 2 for Professional Services

115 Mackenan Drive | Cary, NC 27511

t: 919.469.3340 | [www.withersravenel.com](http://www.withersravenel.com) | License No. F-1479

Asheville | Cary | Charlotte | Greensboro | Pittsboro | Raleigh | Southern Pines | Wilmington

# **Town of Liberty Task Order No. 2 Liberty, NC**

## **Liberty Spring 2024 BIL Lead Service Line Application**

### **A. Preliminary Matters**

This Task Order is hereby included as an addition to and incorporated as part of the On-Call Services Agreement awarded June 26, 2023 between the Town of Liberty (Client) and WithersRavenel, Inc. (Consultant) for professional services.

### **B. Project Description**

This fee agreement is intended to provide the scope of services and associated fees to provide consulting services per request of Town of Liberty and formalize an agreement for the implementation and logistics for these services.

This agreement is based on the project located in Liberty, North Carolina.

Listed below is a summary of the key aspects of the project based on discussions and preliminary research. Refer to the Scope of Services and Additional Services/Exclusions for further detailed information.

For the purposes of this agreement and any subsequent agreements the following references shall apply:

1. Town of Liberty shall be known as the "Client" or "Town".
2. WithersRavenel shall be known as the "Consultant".
3. The property and overall project shall be known as the "Project".
4. North Carolina Department of Environmental Quality shall be known as "NCDEQ".
5. Division of Water Infrastructure shall be known as "DWI".
6. The executed agreement shall be known as the "Agreement".

The Client wishes to pursue funding assistance from NCDEQ's DWI through the BIL Drinking Water State Revolving Fund (DWSRF) Lead Service Line Replacement Funds and would like assistance with completing the application for the June 2024 funding cycle (Project). The primary objective of the Project is to obtain funding for finding and replacing service lines as discovered.

### **C. Timeline for Services**

Consultant will begin work upon receipt of executed Task Order and written notice to proceed from the Client. Services will complete upon Consultant's submission of the proposed application to the North Carolina Division of Water Infrastructure by the June 07, 2024 application deadline, and delivery of a copy of the application to the Client.

## D. Scope of Services

Consultant shall provide the services identified under each task below as its “Basic Services” under the Task Order.

### Task 1 - Application Preparation, Submittal, and Support

- A. Assemble all materials necessary for the application as outlined in DWI’s 2024 Funding Program guidance.
- B. Prepare all forms, narratives, and all required documents to support the application process.
- C. Coordinate collection of any supporting information required for the application.
- D. Meet with Client representatives to discuss the scope of the projects which may be via web-based conferencing.
- E. Thoroughly understand project scope and prepare a technical project description. The description of the project will be described in enough detail that it will include the project purpose, what the project entails, as well as technical information such as estimates of size/length and materials.
- F. Develop project cost estimates based off a technical project description. Budgets will be in the format stipulated by the DWI and will also be signed and sealed by Consultant’s licensed professional engineer.
- G. Circulate application information to the Client for review and approval, if time allows.
- H. Participate in any teleconferences with DWI and Client as needed.
- I. Provide other assistance, as required, to facilitate the complete application process.
- J. Work with Client to support obtaining needed signatures of the application materials from the Client representative.
- K. Submit application to DWI via their approved method and by their submittal deadline.
- L. Provide a PDF copy of the submitted application to Client. Hardcopy to be provided upon request.

## E. Exclusions/Additional Services

Services that are not included in the Scope of Services or are specifically excluded from this Agreement (see below) shall be considered Additional Services if those services can be performed by Consultant and its agents if requested in writing by the Client and accepted by Consultant. Additional services shall be paid for by the Client in accordance with the Fee & Expense Schedule outlined in Exhibit I. The exclusions are described below but are not limited to the following:

### General

- All plan submittal, review, or permitting fees;
- Any work previously provided in other agreements;
- Any other services not specifically listed within the Scope of Services.

The above list is not all inclusive, and the Scope of Services defines the services to be provided by Consultant for this project.

## F. Client Responsibilities

The following are responsibilities of the Client and Consultant will rely upon the accuracy and completeness of this information:

1. General:
  - a. Provide representative for communications and decisions;
  - b. Preferred media platforms for communications with the Client;
  - c. Provide any information needed to complete the Project not specifically addressed in the Scope of Services;
  - d. Provide all available information pertinent to the Project, including any GIS information, reports, maps, drawings, and any other data relative to the Project;
  - e. Examine all agreements, reports, sketches, estimates and other documents presented by the Consultant and render in writing decisions pertaining thereto within a reasonable period so as not to delay the services of the Consultant;
  - f. Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant;
  - g. Attend one (1) virtual Town meeting as required/needed;
  - h. Coordinate adoption of the required DWI resolution ahead of the application deadline.

## G. Compensation for Services

Consultant proposes to provide the Basic Services outlined in the Scope of Services on a lump sum basis with budgets as shown below plus reimbursable expenses in accordance with Exhibit I. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to Consultant by Client prior to submittal of this agreement; subsequent changes thereto may result in additional fees. The budgeted amount reflects a discounted fee due to the requirement that an application form be submitted after the application award phase resulting in an additional assistance fee.

Task No.	Task Name	Fee
1	Application Preparation, Submittal, and Support	\$7,500
<b>TOTAL</b>		<b>\$7,500</b>

*(Hourly) Denotes hourly tasks. The fee budgets represented with hourly tasks are good faith estimates of what can be expected during the performance of this contract.*

1. Invoices will be issued monthly, based on the percentage of completion for each lump sum task and the hourly rate for Consultant personnel in accordance with Exhibit I for hourly tasks, as accomplished during the billing period. Payment is due upon receipt of invoice.
2. The above fees are based on the estimated timelines noted in the Timeline for Services. Any adjustments to those timelines may result in additional fees.
3. The attached Exhibit I, Fee & Expense Schedule, is based on Consultant's rates as of the date of this agreement and may be subject to change for hourly tasks and any Additional Services that occur after any adjustments to such rates go into effect.

### Payment

The Client will pay Consultant for services and expenses in accordance with periodic invoices to Client and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to Client. Invoices are past due after 30 days. If the Project is reliant on State and/or Federal Funds, then the Client will pay Consultant for all invoices within three (3) banking days of receipt of those State or Federal Funds. The Client is ultimately responsible for payment of all invoices with or without receipt of State or Federal Funds.

## H. Acceptance


This Task Order is valid 15 days from the date it is transmitted to the Owner. Receipt of an executed copy of this Task Order will serve as the written Agreement between WithersRavenel and the Owner of Troy. All Exhibits identified after the signature blocks below, including the Fee & Expense Schedule (Exhibit I), are incorporated herein and are integral parts of the Task Order.

OFFERED BY:

ACCEPTED BY:

WITHERSRAVENEL

TOWN OF LIBERTY

  
Digitally signed by  
Amanda Whitaker  
Date: 2024.05.08  
10:51:43 -04'00'

\_\_\_\_\_  
Signature Date

   
\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

Director, Funding Services  
Funding and Asset Management  
\_\_\_\_\_  
Title

Town Manager  
\_\_\_\_\_  
Title

**PREAUDIT STATEMENT:** This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act (NC G.S. 159-28(a)).

Signature of Finance Officer:

  
\_\_\_\_\_

Printed Name:

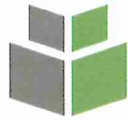
  
\_\_\_\_\_

Date:

  
\_\_\_\_\_

Attachment:

Exhibit I- Fee & Expense Schedule



## EXHIBIT I

### Fee & Expense Schedule

Description	Rate
<b>Engineering &amp; Planning</b>	
Construction Project Professional	\$ 155
Construction Manager I	\$ 160
Construction Manager II	\$ 175
Senior Construction Manager	\$ 200
CAD Technician I	\$ 110
CAD Technician II	\$ 125
Senior CAD Technician	\$ 150
Designer I	\$ 140
Designer II	\$ 160
Senior Designer	\$ 180
Landscape Architect I	\$ 160
Landscape Architect II	\$ 185
Landscape Architect III	\$ 205
Senior Landscape Architect	\$ 225
Landscape Designer I	\$ 140
Landscape Designer II	\$ 150
Planning Technician	\$ 120
Planner I	\$ 130
Planner II	\$ 150
Planner III	\$ 175
Senior Planner	\$ 185
Project Engineer I	\$ 175
Project Engineer II	\$ 185
Project Engineer III	\$ 205
Senior Project Engineer	\$ 225
Assistant Project Manager	\$ 185
Project Manager	\$ 205
Senior Project Manager	\$ 225
Resident Project Representative I	\$ 105
Resident Project Representative II	\$ 125
Resident Project Representative III	\$ 140
Senior Resident Project Representative	\$ 150
Staff Professional I	\$ 95
Staff Professional II	\$ 150
Staff Professional III	\$ 160
Staff Professional IV	\$ 200
Senior Staff Professional	\$ 210
Senior Technical Consultant	\$ 260
Client Experience Manager	\$ 240
Director	\$ 245
Principal	\$ 270
Zoning Specialist	\$ 350
<b>Project Coordinators</b>	
Project Coordinator I	\$ 100
Project Coordinator II	\$ 120
Project Coordinator III	\$ 130
Senior Project Coordinator	\$ 140
Lead Project Coordinator	\$ 150

Description	Rate
<b>Funding &amp; Asset Management</b>	
GIS Senior Specialist	\$ 175
GIS Specialist	\$ 155
GIS Survey Technician I	\$ 80
GIS Survey Technician II	\$ 105
GIS Survey Technician III	\$ 125
GIS Survey Lead	\$ 140
GIS Technician	\$ 100
GIS Analyst I	\$ 125
GIS Analyst II	\$ 140
GIS Project Manager	\$ 175
GIS Manager	\$ 225
F&AM Assistant Project Manager	\$ 170
Intern I	\$ 70
Intern II	\$ 90
F&AM Implementation Specialist	\$ 155
F&AM Project Consultant I	\$ 125
F&AM Project Consultant II	\$ 135
F&AM Project Consultant III	\$ 140
F&AM Project Consultant IV	\$ 145
F&AM Senior Project Consultant I	\$ 155
F&AM Senior Project Consultant II	\$ 160
F&AM Project Manager	\$ 175
F&AM Principal	\$ 270
F&AM Director	\$ 245
F&AM Staff Professional I	\$ 75
F&AM Staff Professional II	\$ 120
F&AM Staff Professional III	\$ 160
F&AM Staff Professional IV	\$ 200
F&AM Senior Project Manager	\$ 225
F&AM Senior Technical Consultant	\$ 255
<b>Geomatics</b>	
Geomatics CAD I	\$ 105
Geomatics CAD II	\$ 125
Geomatics CAD III	\$ 140
Geomatics Project Manager I	\$ 175
Geomatics Project Manager II	\$ 185
Geomatics Project Manager III	\$ 215
Geomatics Project Professional I	\$ 155
Geomatics Project Professional II	\$ 180
Geomatics Principal	\$ 250
Geomatics Remote Sensing Crew I	\$ 225
Geomatics Remote Sensing Crew II	\$ 315
Geomatics Survey Crew I	\$ 160
Geomatics Survey Crew II (2 Man)	\$ 195
Geomatics Survey Crew III (3 Man)	\$ 240
Geomatics Senior Manager	\$ 225
Geomatics Survey Tech I	\$ 65
Geomatics Survey Tech II	\$ 95
Geomatics Survey Tech III	\$ 125
Geomatics Survey Tech IV	\$ 135
Geomatics Sr. Technical Consultant	\$ 225
Geomatics SUE Crew 1	\$ 195
Geomatics SUE Crew 2	\$ 265

Description	Rate
<b>Environmental</b>	
Environmental Technician I	\$ 85
Environmental Technician II	\$ 100
Environmental Technician III	\$ 105
Senior Environmental Technician	\$ 120
Environmental Project Geologist I	\$ 155
Environmental Project Geologist II	\$ 170
Environmental Project Geologist III	\$ 195
Environmental Senior Project Geologist	\$ 215
Environmental Assistant Project Manager	\$ 170
Environmental Project Manager	\$ 195
Environmental Senior Project Manager	\$ 215
Environmental Director	\$ 245
Environmental Project Engineer I	\$ 155
Environmental Project Engineer II	\$ 170
Environmental Project Engineer III	\$ 195
Environmental Senior Project Engineer	\$ 215
Environmental Principal	\$ 270
Environmental Project Scientist I	\$ 155
Environmental Project Scientist II	\$ 170
Environmental Project Scientist III	\$ 195
Senior Environmental Project Scientist	\$ 215
Environmental Scientist I	\$ 110
Environmental Scientist II	\$ 135
Environmental Scientist III	\$ 145
Environmental Geologist I	\$ 110
Environmental Geologist II	\$ 135
Environmental Geologist III	\$ 145
Environmental Professional I	\$ 110
Environmental Professional II	\$ 135
Environmental Professional III	\$ 145
Environmental Senior Technical Consultant	\$ 240
<b>Administrative</b>	
Administrative Assistant	\$ 70
Administrative Assistant I	\$ 85
Administrative Assistant II	\$ 95
Administrative Assistant III	\$ 105
Marketing Administration I	\$ 95
Marketing Administration II	\$ 125
Director of Marketing	\$ 155
Office Administration	\$ 75
Office Administrator I	\$ 125
Office Administrator II	\$ 130
Office Administrator III	\$ 135
<b>Expenses</b>	
Bond Prints (Per Sheet)	\$ 1.75
Mylar Prints (Per Sheet)	\$ 11.00
Mileage	Per IRS
Delivery – Project Specific (Distance & Priority)	
Subcontractor Fees (Markup)	1.15
Expenses / Reprod. / Permits (Markup)	1.15
<b>Other</b>	
Expert Witness	\$ 400

Effective January 1, 2024 – Schedule is subject to change

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

WHEREAS, The Town of Liberty has need for and intends to construct, plan for, or conduct a study in a project described as the Liberty Lead Service Line Find and Replace Project and

WHEREAS, The Town of Liberty intends to request State loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF LIBERTY:**

That the Town of Liberty, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Liberty to make a scheduled repayment of the loan, to withhold from the Town of Liberty any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Scott Kidd, Town Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 23<sup>th</sup> of May 2024 at Liberty, North Carolina.

---



The undersigned duly qualified and acting Town Clerk of the Town of Liberty does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Liberty Town Council duly held on the 27th day of May, 2024; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 28<sup>th</sup> day of May, 2024.

        Jerrin L. Burn        5/28/2024          
(Signature of Recording Officer)

Town Clerk

\_\_\_\_\_  
(Title of Recording Officer)

*Note: an Attestation by the Clerk/Recording Officer may be used in lieu of the Form for Certification by the Recording Officer.*



Town of Liberty  
P. O. Box 1006  
239 South Fayetteville Street  
Liberty, North Carolina 27298  
(336) 622-4276 phone (336) 622-2665 fax

**RESOLUTION 2024-18**

**RESOLUTION AUTHORIZING A TEMPORARY STREET CLOSING IN  
ACCORDANCE WITH THE LIBERTY CODE OF ORDINANCES § 90.33**

**WHEREAS**, the Town of Liberty is willing to accommodate temporary street closures for civic events; and

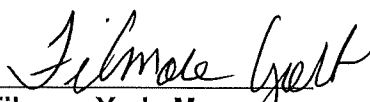
**WHEREAS**, the Town Manager will have appropriate traffic control devices installed to give notice of the temporary street closing; and

**WHEREAS**, the Town of Liberty Chief of Police has received a written request for a temporary street closing from Liberty Elementary School for Field Day activities and recommends said closing per the attached map; and

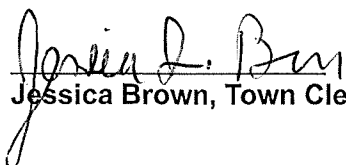
**WHEREAS**, this event will benefit the community and not hamper other Town of Liberty activities on the date of request; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Liberty, North Carolina, meeting in regular session on the 28th day of May, 2024 allow the temporary street closing below:

On Monday June 10, 2024 for the purpose of the Liberty Elementary School Field Day to occur there will be closure of a portion of N Fayetteville Street from 8 AM - 2 PM.

  
Filmore York, Mayor

ATTEST:

  
Jessica Brown, Town Clerk



# Field Day Street Blockoff Proposal



