

TOWN OF LIBERTY

239 S. Fayetteville Street | PO Box 1006 | Liberty, NC 27298

Office (336) 622-4276 | Fax (336) 622-2665

www.Liberty-NC.com

A G E N D A

Town Council Council Meeting

April 24, 2023 – 5:30 PM

1. **Call to Order**
 - 1.1. Pledge of Allegiance
 - 1.2. Invocation / Moment of Silence
2. **Adoption of Agenda**
3. **Code Enforcement Report - Chris Curry**
4. **Finance Report**
5. **Approval of Minutes**
 - 5.1 Budget Retreat - March 9, 2023
 - 5.2 Budget Retreat - March 14, 2023
 - 5.3 Budget Retreat - March 15, 2023
 - 5.4 Work Session - March 20, 2023
 - 5.5 Council Meeting - March 27, 2023
6. **Consent Agenda**
 - 6.1 Road Closure Juneteenth Festival Resolution
 - 6.2 Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by NC GS 160A-20 (Radios for Fire Dept and PD)
 - 6.3 Public Hearing Budget FY 2023/2024 - Public Comment May 22, 2023
 - 6.4 Budget Amendment #21
 - 6.5 Budget Amendment # 22
 - 6.6 National Day of Prayer Proclamation
7. **Old Business**
8. **New Business**
 - 8.1 Budget Amendment #18
 - 8.2 Budget Amendment #23
 - 8.3 Budget Amendment #24
9. **Administrative Reports**
 - 9.1 Manager's Report
10. **Committee Reports**
11. **Council Comments**
12. **Mayor Comments**
13. **Adjourn**

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Code Enforcement Update - Chris Curry

Attachment:	No
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Brief Description:

Chris Curry will give an update and be available to answer any questions.

Staff Recommendation:

Receive report and discuss.

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Finance Report

Attachment:	No
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Brief Description:

Finance Director Kathy Bond will give a monthly Finance Report for Council's consideration and approval.

Staff Recommendation:

Review and discuss if needed.

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Road Closure Request Juneteenth Celebration

Attachment:	Yes
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Brief Description:

The Resolution for the Road Closure on Saturday June 17, 2023 is attached and states a discounted fee of \$200.00 will need to be paid prior to the event as agreed upon by the Town Council.

Staff Recommendation:

Review and approve.

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RESOLUTION 2023-5

**RESOLUTION AUTHORIZING A TEMPORARY STREET CLOSING IN
ACCORDANCE WITH THE LIBERTY CODE OF ORDINANCES § 90.33**

WHEREAS, the Town of Liberty is willing to accommodate temporary street closures for civic events; and

WHEREAS, the Town Manager will have appropriate traffic control devices installed to give notice of the temporary street closing; and

WHEREAS, the Town of Liberty Chief of Police has received a written request for a temporary street closing from Liberty Juneteenth Committee member Sandra Bartell and recommends said closing per the attached map; and

WHEREAS, this event will benefit the community and not hamper other Town of Liberty activities on the date of request; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Liberty, North Carolina, meeting in regular session on the 24th day of April, 2023 allow the temporary street closing below as long as the discounted fee of \$200.00 is paid prior to event as agreed on by the Town Council:

On Saturday June 17, 2023 for the purpose of the Juneteenth Celebration at Paul Henry Smith Park the temporary road closure on W Dameron Ave. between S. Kirkman and the entrance to the Park on Dameron.

Filmore York, Mayor

ATTEST:

Jessica Brown, Town Clerk

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Budget Amendment #18

Attachment:	Yes
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Brief Description:

This amendment is to move funds from Water Sewer Fund Balance Appropriated to the 30 fund for Retirement, Contract, Travel etc.

Staff Recommendation:

Review and approve.

Meeting Date: Apr 24, 2023

Town of Liberty Budget Amendment (FY 2022-2023 #18) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:


This amendment is to move funds from Water Sewer Fund Balance Appropriated to the 30 fund for Retirement, Contract, Travel etc.

Section 1: The following revenue and expenditures in the Enterprise Fund shall be increased by the amounts indicated:

30 Fund Revenues				
Water Sewer Fund	Line Item	Budget	Change	Amended Budget
Water Sewer Fund Appr	30-3990-000	123,000	18,101	141,101
Total Revenues		123,000	18,101	141,101
30 Fund Expenditures				
Water Sewer Fund	Line Item	Budget	Change	Amended Budget
WS Adm Retirement	30-7200-060	7,085	7,434	14,519.00
WS ADM Contracts	30-7200-450	50,936	3,689	54,625.00
W Veh Fuel	30-8100-310	7,059	4,208	11,267.00
W Dept Supplies	30-8100-330	3,158	80	3,238.00
W Stone & Patching	30-8100-350	5,378	990	6,368.00
S Travel	30-8110-140	1,386	27	1,413.00
S Propane	30-8110-175	4,000	245	4,245.00
S Vehicle Fuel	30-8110-310	5,695	1,428	7,123.00
Total Expenditures		84,697	18,101	102,798

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: 

ATTEST:

 Filmore York, Mayor

Date: _____

 Town Clerk

Date: _____

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Budget Amendment #23

Attachment:	Yes
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Brief Description:

This amendment is to move funds from General Fund Appropriated to the 10 fund for Utilities, Travel, Fuel etc.

Staff Recommendation:

Review and approve.

Meeting Date: April 24, 2023

Town of Liberty Budget Amendment (FY 2022-2023 #23) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:


This amendment is to move funds from General Fund Appr to the 10 Fund for Utilities, Travel, Fuel etc.

Section 1: The following expenditures/revenues shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appr	10-3990-000	0	45,943	45,943
Total Revenues		0	45,943	45,943
10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Adm Utilities	10-4200-130	8,996	4,970	13,966
Fire Travel	10-5300-140	1,050	200	1,250
Fire Vehicle Fuel	10-5300-310	21,000	8,258	29,258
Fire Uniforms	10-5300-360	10,346	1,850	12,196
St Retirement	10-5600-070	15,000	5,677	20,677
St Utilities	10-5600-130	35,000	19,045	54,045
St MR Vehicles	10-5600-170	8,045	409	8,454
St Veh Fuel	10-5600-310	7,970	4,971	12,941
MR Equip	10-5800-160	525	263	788
Vehicle Fuel	10-5800-310	6,000	300	6,300
Total Expenditures		113,932	45,943	159,875

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: 

ATTEST:

Filmore York, Mayor

Date: _____

Town Clerk

Date: _____

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Agenda Item Cover Sheet

Meeting Date:	April 24, 2023
Item:	Budget Amendment #24

Attachment:	Yes
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Brief Description:

This amendment is to move funds from the General Fund Balance Appropriated to the Library for the remaining Lowe funds needed for purchases.

Staff Recommendation:

Review and approve.

Meeting Date: Apr 24, 2023

Town of Liberty Budget Amendment (FY 2022-2023 #24) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:

This amendment is to move funds from General Fund Balance Appropriated to the Library for the remaining Lowe funds needed for purchases.

Section 1: The following revenue and expenditures in the General Fund shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Balance App.	10-3990-000	0	1,991	1,991
Total Revenues		0	1,991	1,991
10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Library Trans Lowe Programs	10-6300-576	-	1,991	1,991
Total Expenditures		0	1,991	1,991.00

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: _____

ATTEST:

Filmore York, Mayor

Date: _____

Town Clerk

Date: _____