

TOWN OF LIBERTY

239 S. Fayetteville Street | PO Box 1006 | Liberty, NC 27298

Office (336) 622-4276 | Fax (336) 622-2665

www.Liberty-NC.com

A G E N D A

Town Council Council Meeting

June 19, 2023 – 5:30 PM

- 1. Call to Order**
 - 1.1. Pledge of Allegiance
 - 1.2. Invocation / Moment of Silence
- 2. Adoption of Agenda**
- 3. Code Enforcement Report - Chris Curry**
- 4. Finance Report**
- 5. Approval of Minutes**
 - 5.1 Work Session - May 15, 2023
 - 5.2 Council Meeting - May 22, 2023
- 6. Consent Agenda**
 - 6.1 Budget Ordinance FY 2023/2024
 - 6.2 Fee Schedule FY 2023/2024 and Resolution to Adopt
 - 6.3 Void Budget Amendment # 26
 - 6.4 Road Closure Resolution Fireworks/July Festival Saturday July 8, 2023
- 7. Old Business**
 - 7.1 Annexation Petition - 3577 Hinshaw Country Road, Liberty NC
- 8. New Business**
 - 8.1 Reappointment Planning Board/Board of Adjustment Kevin Bowman
- 9. Administrative Reports**
 - 9.1 Manager's Report
- 10. Committee Reports**
- 11. Council Comments**
- 12. Mayor Comments**
- 13. Adjourn**

Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

Agenda Item Cover Sheet

Meeting Date:	June 19, 2023
Item:	Code Enforcement Update - Chris Curry

Attachment:	No
-------------	----

Brief Description:

Chris Curry will give an update and be available to answer any questions.

Staff Recommendation:

Receive report and discuss.

Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

Agenda Item Cover Sheet

Meeting Date:	June 19, 2023
Item:	Finance Report

Attachment:	No
-------------	----

Brief Description:

Finance Director Kathy Bond will give a monthly Finance Report for Council's consideration and approval.

Staff Recommendation:

Review and discuss if needed.

Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

Agenda Item Cover Sheet

Meeting Date:	June 12, 2023 and June 19, 2023
Item:	Resolution 2023-9 - Road closure Fireworks/July Festival Saturday July 8, 2023

Attachment:	No
-------------	----

Brief Description:

This resolution is for the temporary road closure for the July 8th, 2023 annual fireworks display and festival.

Staff Recommendation:

Discuss and approve.

Town of Liberty, NC Parade Permit Application

Name of Organization Liberty Parks & Rec

Address 239 S. Fayetteville St.

Phone Number 336-622-3955

Person In Charge Vogon Maness

Address 239 S. Fayetteville St

Phone Number 336-622-3955

Date and Time of Event 9 am to 9 pm

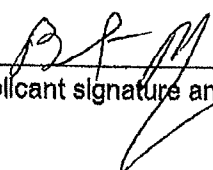
Please provide a sketch map showing:

1. The area where the event is to take place
2. Any streets to be closed or obstructed
3. Any barriers or traffic control devices that will be erected
4. The location of any concession stand, booth or temporary structures
5. The location of proposed fences, stands platforms, benches, or bleachers

Approximate Number of People Expected to Attend 5,000

This application does not guarantee issue of permit. Upon receipt of this completed application, the Administrator (Town Manager) will give to Police Chief, the Fire Chief, the Public Works Director, and other appropriate persons for their comment. The Administrator may arrange to have a conference on the application with applicant and one or more department heads. Based on the outcome of the conference, the Administrator shall prepare a recommendation to Council regarding the permit application. The Council may require the applicant to pay to the town (before permit is issued) a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided unless the event has been anticipated in the budget process and sufficient funds have been included in the budget to cover the costs incurred. The Council will make final determination.

The applicant understands and agrees to this process.

 6-12-23
Applicant signature and date

Liberty Downtown Festival, July 8, 2023, 9 am to 9 pm.

Requested Road Closures

- Depot Street from West Swannanoa Avenue to Starmount Ave.
 - Street will contain vendors, food trucks, a children's area with multiple play areas and portajohns. Metal barricades at the north end, monitored by a volunteer to assist the vendors and food trucks with traffic flow for setup and takedown.
- North Fayetteville Street from West Swannanoa Avenue to Highfill Street
 - Street will contain fire trucks for water wet down, multiple water bounce houses, food trucks, portajohns and vendors. Water barricades will be across the entrance at W. Swannanoa. Metal barricades at the north end at Highfill St., monitored by a volunteer to assist vendors to allow vendor access.
- Starmount Avenue from Depot Street to N. Fayetteville Street.
 - This street may be used for transit. Metal barricades at the entrance from Depot St. Entrance to school will be open due to barricades at Highfill St and Fayetteville St/Swannanoa Ave.

Greensboro St.

Starmount Ave.

W. Swannanoa Ave.

Bounce Houses

Food Trucks

Vendors

Depot St.

Portajohns

Vendors

Potential Vendor Use

Portajohns

Portajohns

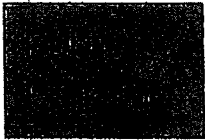
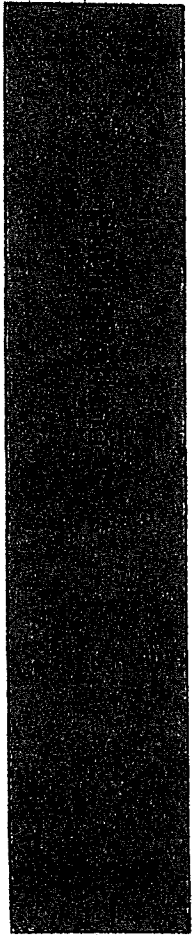
Food Trucks

Food Trucks

Fayetteville St.

Vendors

Ladder 3 & Water Bounce Houses



Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

RESOLUTION 2023-9

**RESOLUTION AUTHORIZING A TEMPORARY STREET CLOSING IN
ACCORDANCE WITH THE LIBERTY CODE OF ORDINANCES § 90.33**

WHEREAS, the Town of Liberty is willing to accommodate temporary street closures for civic events; and

WHEREAS, the Town Manager will have appropriate traffic control devices installed to give notice of the temporary street closing; and

WHEREAS, the Town of Liberty Chief of Police has received a written request for a temporary street closing for the July Street Festival and Fireworks Display and recommends said closing ; and

WHEREAS, this event will benefit the community and not hamper other Town of Liberty activities on the date of request; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Liberty, North Carolina, meeting in regular session on the 19th day of June, 2023 allow the temporary street closing below:

On Saturday July 8,2023 for the purpose of the Liberty Fireworks Display and street festival to occur there will be closures of Depot Street from West Swannanoa Avenue to Starmount Avenue, North Fayetteville Street from West Swannanoa Avenue to Highfill Street, and Starmount Avenue from Depot Street to N. Fayetteville Street from 9 AM to 9 PM.

Filmore York, Mayor

ATTEST:

Jessica Brown, Town Clerk

Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

Agenda Item Cover Sheet

Meeting Date:	June 12, 2023 and June 19, 2023
Item:	Annexation Petition 3577 Hinshaw Country Road, Liberty NC

Attachment:	Yes
-------------	-----

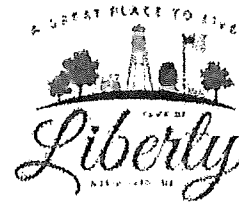
Brief Description:

This is a petition requesting annexation for 3577 Hinshaw Country Road, Liberty NC. The Town Clerk will certify the request and present findings at the June 19, 2023 Council Meeting.

Staff Recommendation:

Review and ask the Clerk to certify at the next meeting.

Petition Requesting Annexation (Contiguous)



Who Should Use This Form:

This form should be used by a property owner who is requesting annexation of a contiguous property into the Town of Liberty.

This form is based on the North Carolina General Statutes governing contiguous voluntary annexations (GS 160A-31(a) and (b)).

Statement of the Request:

To the Mayor and Town Council of the Town of Liberty, North Carolina:

1. We the undersigned owners of real property respectfully request that the area described in the attached metes and bounds legal description be annexed to the Town of Liberty, NC.
2. The area to be annexed is contiguous to the Town of Liberty and the boundaries of such territory are shown in the attached metes and bounds legal description and in the attached map.

1. General Property Information

Property Address: 3577 Hinshaw Ctry Rd Liberty NC

Parcel Identification Number: 8736318014

Lot Acreage: 25.41

Please identify the Town of Liberty zoning district you are requesting for your property after annexation: I

2. Submittal Requirement Checklist

- A metes and bones legal description of the proposed annexation are attached
- A deed of the property is attached indication the deed book and page number
- A map showing the proposed annexation area in relation to the existing Town Limits is attached.
- The area to be annexed is contiguous to the Town Limits and a map indicating the boundaries of such territory is attached.
- An updated Survey of the Property

3. Primary Contact Information & Signatures

If the property is owned by an individual (or individuals), please fill in the individual section below. If the property is owned by a Corporation, Limited Liability Corporation (LLC), or Partnership, please fill in the appropriate section below. Be sure to provide names, signatures, and titles, as specified below.

Individuals

All Owner Signatures	Print Name	Phone Number	Mailing Address

Corporation

NAME OF CORPORATION: _____

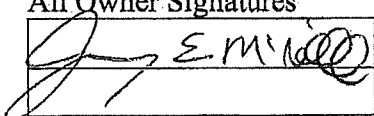
Signature of ALL individuals, and their Title, who are required to sign for the Corporation

All Owner Signatures	Print Name and Title	Phone Number	Mailing Address

Limited Liability Corporation LLC

NAME OF LLC: McNeill Capital LLC

Signature of ALL individuals, and their Title, who are required to sign for the LLC

All Owner Signatures	Print Name and Title	Phone Number	Mailing Address
	Jeremy McNeill - Manager	336-328-7195	3705 W Market St Suite B Greensboro, NC 27403

Partnership

NAME OF Partnership: _____

Signature of ALL individuals, and their Title, who are required to sign for the Partnership

All Owner Signatures	Print Name and Title	Phone Number	Mailing Address

Town of Liberty
P. O. Box 1006
239 South Fayetteville Street
Liberty, North Carolina 27298
(336) 622-4276 phone (336) 622-2665 fax

Agenda Item Cover Sheet

Meeting Date:	June 19, 2023
Item:	Reappointment Kevin Bowman Planning Board/Board of Adjustment

Attachment:	Yes
-------------	-----

Brief Description:

Kevin Bowman has agreed to serve another three year term on the Planning Board/Board of Adjustment expiring 4/26.

Staff Recommendation:

Review and approve.