

Minutes of the Work Session of  
The Liberty Town Council  
Held on March 21, 2022 5:30 PM

Present

- Mayor: The Honorable Filmore York
- Council: Terry Caviness, Larry Coble, Don Herndon, JR Beard and Tyson Nixon
- Town Manager: Scott Kidd
- Town Clerk: Jessica Brown
- Staff: Fire Chief; Matt Talbott, Police Chief; David Semrad, Library Director; Brenda Heindl Hornsby, Public Works Director; Joseph Walsh, Safety Director; Bret Pedigo, Parks and Recreation Director; Logan Maness, and Police Sergeant William Hargrove
- Town Attorney; Bill Flowe

To Order

The Mayor called the meeting to order at 5:30 pm and welcomed everyone and said all Council Members are present. He said we are happy two County Commissioners are with us - Darrell Frye and David Allen.

Adoption of Agenda

Mayor York said Finance Director Kathy Bond was unable to be here tonight since she is at a Finance conference so the 4.2 under Administrative Reports Finance Report will be removed and added to next week's Council Meeting. There is also the addition of a Closed Session under NCGS 143-318.11 (4). Council Member Don Herndon made a motion to adopt the agenda with the changes. Council Member Tyson Nixon seconded the motion which passed unanimously. Council Members Larry Coble, Don Herndon, JR Beard, Tyson Nixon and Terry Caviness voted yes and adopted the agenda.

Information

**Monthly Reports**

The Town Manager has included the monthly reports from Department Heads and can discuss any comments or questions. Public Works Director Joseph Walsh said the manhole repair has been completed. Parks and Rec Director Logan Maness said they had a good turnout at T ball Games Saturday. Library Director Brenda Heindl said they installed their "little free library" boxes. They are waiting on panels, and getting

everything laminated to put between the plexiglass for the story walks at the parks. They will hopefully have both parks complete next week.

### Administrative Reports

#### **Manager's Report**

Town Manager Scott Kidd gave a report. Work for the AIA water and sewer grants has begun. There is a form attached to the Manager's Report that nonprofits such as the EDC and Experience Liberty can use to request Budget Appropriations from the Town. The Town Manager is asking to be the Town liaison to the Chamber going forward. Travis Kivett with the Liberty Chamber of Commerce came forward and said thanks to local businesses the Chamber no longer needs funds and the loan has been paid back and to please let him know if the Chamber can do anything for the Town. The contract for the Digital Meters has been received and they are still working on it.

### New Business

#### **Budget Amendment # 19**

This amendment is to move funds from General Fund Appr to the Admin, Fire, Police lint items for spending.

#### **Budget Amendment #20**

Pursuant to NC General Statute 159-13.2, the following ordinance is hereby adopted for the purpose of SCIF Grant Funding for a created Fund 86 with line items for the Reimbursement to Friends of Patterson Cottage, Parking Lot and Downtown improvements. The Town Manager explained this is NC Commerce money and this sets up a multi year fund.

#### **Budget Amendment #21**

This amendment is to move funds from Lowe Account to the General Fund Appr to the Library program line item. This is to purchase a 3D Printer, Replicating STEAM Kits, one non-digital locker and one non-digital key locker for the outdoors and books to give away during summer reading. (Funds will be transferred from the Lowe account to the General Fund Appr.) Library Director Brenda Heindl came forward and said she would like this approved tonight if possible due to construction and to avoid price change on the 3D printer.

Council Member Tyson Nixon made a motion to approve Budget Amendment # 21. Council Member JR Beard seconded the motion which was approved unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, JR Beard, and Tyson Nixon voting yes.

#### **Personnel Policy Change - PD vehicles**

Police officers that meet certain criteria may be eligible to take their PD vehicle home with them. The current policy states officers meeting this criteria must reside within the twenty five miles of the Town of Liberty Police Department. The updated policy would change that they must reside within fifty miles of the Town of Liberty Police Department. Town Manager Scott Kidd said there is an additional handout given out that Chief Semrad pulled together. This allows the Town Manager to make decisions if most cost effective for the Town.

#### **Post 2001 Ferrara/Freightliner Fire Engine (Surplus) GovDeals - Resolution**

This resolution declares the 2001 Ferrara/Freightliner Fire Engine as Surplus property to be auctioned on GovDeals. Fire Chief Talbott said the last resolution was for ebay so they are now posting on GovDeals.

**Resolution 2022-4 Road Closure Experience Liberty Spring Festival**

This resolution is for the temporary road closure for the Saturday April 30, 2022 Spring Festival from 10 AM - 5 PM. This is in conjunction with the Antiques Festival.

Mayor Comments

Mayor York said we are going into a very busy time with the Megasite. Highway 421 has been looking like an airport.

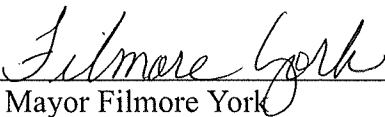
Closed Session NC GS 143-318.11 (4)


Council Member Don Herndon made a motion to go into Closed Session under NC General Statute 143-318.11 (4) at 6:00 PM. Council Member Larry Coble seconded the motion which passed unanimously with Council Members: Larry Coble, Don Herndon, Terry Caviness, JR Beard and Tyson Nixon voting yes. The Council went into Closed Session.

Council Member Tyson Nixon made a motion to come out of Closed Session at 6:45PM. Council Member Larry Coble seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, JR Beard, and Tyson Nixon voted yes. The Liberty Town Council came out of Closed Session at 6 :45 PM.

Motion to Adjourn

There being no further business to discuss, Council Member Tyson Nixon motioned to adjourn the meeting and Council Member JR Beard seconded the motion which passed unanimously. Council Member Larry Coble voted yes, Council Member Don Herndon voted yes, Council Member JR Beard, Council Member Tyson Nixon and Council Member Terry Caviness.voted yes. The meeting was adjourned.

  
\_\_\_\_\_  
Mayor Filmore York

ATTEST:   
\_\_\_\_\_  
Town Clerk



Meeting Date: Mar 28, 2022

21-413

**Town of Liberty Budget Amendment (FY 2021-2022 #21) Council Approval Needed**

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2021-2022, which was adopted on June 28, 2021, be amended as follows:

This amendment is to move funds from the Lowe Account to the General Fund Appr to then Library program line item. This is to purchase a 3D Printer, Replicating STEAM Kits, One non-digital locker and One non-digital keypad for the outdoors and Books to give away during summer reading. (Funds will be transferred from the Lowe account to the General Fund Appr. )

Section 1: The following revenue and expenditures in the General Fund shall be increased by the amounts indicated:

| 10 Fund Revenues          |             |                 |               |                |
|---------------------------|-------------|-----------------|---------------|----------------|
| General Fund              | Line Item   | Budget          | Change        | Amended Budget |
| General Fund Balance App. | 10-3990-000 | 470,788         | 11,200        | 481,988        |
| <b>Total Revenues</b>     |             | <b>470,788</b>  | <b>11,200</b> | <b>481,988</b> |
| 10 Fund Expenditures      |             |                 |               |                |
| General Fund              | Line Item   | Budget          | Change        | Amended Budget |
| Library Programs          | 10-6300-565 | 5000            | 11200         | 16200          |
| <b>Total Expenditures</b> |             | <b>5,000.00</b> | <b>11,200</b> | <b>16,200</b>  |

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SK

Filmore York  
Filmore York, Mayor

ATTEST:

Date: 3-28-22

Jessica A. Bond  
Town Clerk

Date: 3/28/2022

