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Minutes of the Meeting of
The Liberty Town Council
Held on November 28, 2022 5:30 pm

Present

Mayor : The Honorable Filmore York

Council: Terry Caviness, Don Herndon, Tyson Nixon, Larry Coble
and JR Beard

Town Manager: Scott Kidd

Town Clerk: Jessica Brown

Town Attorney: Bill Flowe

Staff: Finance Director; Kathy Bond, Code Enforcement Officer;
Chris Curry, Parks and Recreation Director; Logan Maness,
Police Chief; David Semrad, and NC Fellow Brice Dalke

To Order

The Mayor welcomed everyone including Department Heads, Council Members and those watching on Facebook. and called the meeting to order at 5:30PM.

Pledge of Allegiance/Invocation

Mayor Filmore York led the Pledge of Allegiance and then the Mayor asked everyone to join in a Moment of Silence.

Adoption of Agenda

Council Member Don Herndon made a motion to adopt the agenda. Council Member Terry Caviness seconded the motion which passed unanimously: Council Member Larry Coble voted yes, Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member JR Beard voted yes and Council Member Terry Caviness voted yes. The agenda was approved

Code Enforcement Report

Code Enforcement Officer Chris Curry came forward to give a report. He went over the monthly highlights. Thirty seven cases were abated in the last month and thirty one new Notice of Violations were issued. He said the permit for the game room at what was formerly Ole Hickory has been denied. He has asked Public Works for estimates on demolitions. He will not be at the December 5th meeting.

Public Hearing RZ-22-3 S. Moore - 6853 NC High way 49 North

This is an advertised legislative Public Hearing in relation to a rezoning of a property from R12 Residential to RMF Multi-Family Residential. The Planning Board requested additional information from the applicant and will not meet again until December 14, 2022 so the Public Hearing will be continued until January Council meeting. Mayor York

opened the Hearing at 5:40 PM and Council Member Tyson Nixon made a motion to continue the Hearing until January 23, 2023 Council Meeting. Council Member Don Herndon seconded the motion which passed unanimously with Council Members : Larry Coble, Terry Caviness, Don Herndon, JR Beard, and Tyson Nixon voting yes. The Hearing is continued until Monday January 23, 2023 5:30 PM.

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Finance Report

Finance Director Kathy Bond came forward to give her report for October 2022. She went over the first page of her report. Processed Payroll was \$170271.23. Property taxes were up 84%. Council Member Don Herndon asked why they were so up. She said it fluctuates from month to month. Town Manager Scott Kidd said the sales and Use tax crept up in 2021 during Covid months. People are ordering more online due to stores being out of stock and we get those taxes which will eventually plateau. Ms. Bond attended Budgeting class and the Finance Conference. Her instructor said a recession is coming and we will really need to look at the budget and think about the future. The town is grant driven but there will come a time where we may not be able to get as many grants and want to make sure we look at different avenues. This Board has insight to what they want Liberty to accomplish. She has added a Utility Consumption Report. She is working on a temporary turn on policy and a leak adjustment report. Auditors will be here December 5th and 6th. and she feels very good about it.

Council Member Terry Caviness made a motion to approve the Finance Report. Council Member JR Beard seconded the motion which passed unanimously with Council Members: Larry Coble, Terry Caviness, Don Herndon, JR Beard, and Tyson Nixon voting yes.

Approval of Minutes

Council Member Don Herndon made a motion to approve the minutes from the Work Session October 17, 2022, Council Meeting October 24, 2022 and Closed Session October 24, 2022 . Council Member JR Beard seconded the motion which passed unanimously : Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member JR Beard voted yes, Council Member Larry Coble voted yes and Council Member Terry Caviness voted yes. The minutes were approved.

Consent Agenda

The Consent Agenda includes: Council Meeting Schedule 2023, Holiday Schedule 2023, Fireworks - Contract with Virginia, Reappointment Marty Bare Planning Board/ Board of Adjustment, and Budget Amendments # 5 - 7. Council Member Tyson Nixon made a motion to approve the Consent Agenda. Council Member JR Beard seconded the motion which passed unanimously with Council Members: Terry Caviness, Larry Coble, Don Herndon, JR Beard and Tyson Nixon voting yes.

Old Business

Planning Board - Considering definition of Game Rooms

The Planning Board will be considering the definition of Game Rooms and looking at ordinances related to Game Rooms. We will need to have a Public Hearing to discuss this at the January 23, 2023 Council Meeting.

Administrative Reports

Manager's Report

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Town Manager Scott Kidd gave his report. Public Works Director Joseph Walsh attended a CAM water discussion and will come with options when available. Some street lights are being converted to LED's. Concrete has been poured at the new Public Works site. They will put up Christmas lights Wednesday night. He has had a lot of zoning questions. The Urgent Care is moving along. There is growth on the horizon. Council Member Larry Coble asked about the new PD building. Chief Semrad saint Robinson had finished up the back door. He is talking with Ellington's (contractor). The new roof is on but has developed some leaks which will need to be addressed.

Council Comments

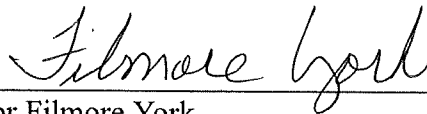
Council Member Tyson Nixon said when working late at the funeral home he saw the Public Works employees working at midnight on a leak in the cold and said we need to remember to tell them we appreciate them. Council Member Larry Coble remarked a child had been run over at the Raleigh Christmas Parade and we may want to look at rules to insure safety.

Mayor Comments

Mayor York asked for a consensus from Council to ride in the Christmas Parade which they agreed upon and he reminded everyone it starts at 2:30 PM on Saturday.

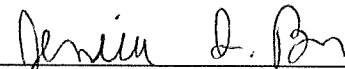
Adjourn

There being no further business to discuss, Council Member Tyson Nixon made a motion to adjourn. Council Member Larry Coble seconded the motion which passed unanimously with a vote: Council Member Don Herndon voted yes, Council Member Tyson Nixon voted yes, Council Member JR Beard voted yes, and Council Member Larry Coble, and Council Member Terry Caviness voted yes. The meeting was adjourned.



Mayor Filmore York

ATTEST: _____


Town Clerk

Meeting Date: November 21, 2022

Town of Liberty Budget Amendment (FY 2022-2023 #5) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:

This amendment is to move funds from General Fund Appr to Street Dept line items. The monies are for Invoice#2848403 Santander - Vacuum Truck to be paid by 11-25-2022. Monies was moved from Salaries to Capital Outlay Equipment to pay this. This was not a budgted item.

Section 1: The following revenue and expenditures in the General Fund shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appr	10-3990-000	69,015	34,100	103,115
Total Revenues		69,015	34,100	103,115
10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
St Salaries	10-5600-020	220,000	34,100	254,100
Total Expenditures		220,000	34,100	254,100

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SKK

Filmore York
Filmore York, Mayor

ATTEST:

Date: 11-28-2022

Jerina D. Ben
Town Clerk

Date: 11/28/2022

Meeting Date: November 21, 2022

Town of Liberty Budget Amendment (FY 2022-2023 #6) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:

This amendment is to move funds from Misc Revenue to Police Insurance Disbursement. (To pay High Tech Collision Inc Inv#B6355874) 2017 Chev Caprice Police Patrol Vehicle.

Section 1: The following revenue and expenditures in the General Fund shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
LE Insurance Disbursements	10-5100-575	0	5057.35	5,057
Total Revenues		0	5057.35	5,057
10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Misc Revenue	10-3700-225	5,057	-5057.35	0
Total Expenditures		5,057	-5057.35	0

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: *SK*

Filmore York

Filmore York, Mayor

ATTEST:

Date: 11-28-2022

Jessica J. Bond

Town Clerk

Date: 11/28/2022

Meeting Date: November 21, 2022

Town of Liberty Budget Amendment (FY 2022-2023 #7) Council Approval Needed

BE IT ORDAINED, by the Liberty Town Council that the Town of Liberty Budget Ordinance for fiscal year 2022-2023, which was adopted on June 27, 2022, be amended as follows:

This amendment is to move funds from General Fund Appr to Adm Bond/Insurance to pay for Insurance Deductable for the High Tech Collision Inv#B355874. and insurance payment. (Ref#BA#6)

Section 1: The following revenue and expenditures in the General Fund shall be increased by the amounts indicated:

10 Fund Revenues				
General Fund	Line Item	Budget	Change	Amended Budget
General Fund Appr	10-3990-000	69,015	2,318	71,333
Total Revenues		69,015	2,318	71,333
10 Fund Expenditures				
General Fund	Line Item	Budget	Change	Amended Budget
Adm Bond/Insurance	10-4200-540	63,000	(2,318)	60,682
Total Expenditures		63,000	(2,318)	60,682

Prepared By: Kathy Bond, Finance Director

Reviewed By: Scott Kidd, Town Manager

Town Manager Initials: SK

Filmore York

Filmore York, Mayor

Date: 11-28-2022

ATTEST:

Jennifer D. Ben
Town Clerk

Date: 11/28/2022

